

Electronic Funds Transfer Program for School Tuition Payment

How does the automatic payment plan work?

This plan offers you the convenience of monthly automatic payments to St. Paul the Apostle School through electronic deduction from your checking or savings account.

How will I know how much will be deducted each month?

The amount listed on your tuition contract for the 10-payment plan will be deducted each month on or about the 5th from July through April. For those families who utilize the SCRIP program, your September and April payments will be re-calculated to reflect SCRIP monies earned.

Does the school or parish have access to my account?

No! The school and parish are only authorized to receive the amounts you authorize.

What if I have questions about these payments?

Call the school office, Monday through Friday during the school year, 8:15AM-2:30PM at 949-1690 x221.

What if I change my mind later on?

Simply call the school office, and cancel the authorization. Verbal cancellations must be followed by a written notification.

Automatic Payment Items

School Tuition: \$ _____ per month on or about the 5th.

Checking or Savings Account number: _____

Name of Banking Institution/Credit Union: _____

Bank Routing Number: _____

I authorize St. Paul the Apostle Parish to receive the payments listed above, and if necessary debit entries and adjustments for and credit entries in error to the depositories listed from the accounts listed. I understand that I control my payments, and can change or discontinue this payment service with written notification to the school office.

Please print

Name: _____ Date: _____

Address: _____

City: _____ State: Michigan Zip: _____

Phone: _____ Signature: _____