

St. Paul the Apostle School Board Meeting Minutes

Meeting held: December 15, 2010

www.stpaul-school.org

Present: Lori Salva, Jeff Potter, Dale Manske, Steve Cole, Emily Teed, Celine Terranova, Greg Lauria, Todd Mellema, Larry Schaefer

Guests: Kris Russo, Mary Balke, Mark Meijer

I. Meeting opened with prayer led by Greg Lauria.

II. Presidents Report – Jeff opened with discussion on review of the Wellness Policy.

Motion: Todd Mellema motioned to approve Wellness Policy, second by Dale Manske and unanimously approved by the board. The Wellness Policy was assigned policy number 5.08.1

III. Principal's Report – Lori Salva

A. Principal Salva brought in samples of the Lands End stock green plaids for review and reported that based on her informal talks with parents there didn't appear to be a pressing need for a more readily available pattern.

Motion: Jeff Potter proposed a motion to form an Ad Hoc committee to review the uniform choices for the girls, second by Todd Mellema. The motion was not approved, Yea: Todd, Dale and Sam Nay: Lori, Jeff, Steve, Emily, Celine, Greg and Larry.

B. See below for balance of Principal's report.

IV. Teacher's Report – presented by Mary Balke, See below for full detail

V. Officer Reports

A. Finance – Dale Manske reported he would be presenting a budget draft during the January meeting for board review. He also reported collections were on track and thanked Barb Kopfensteiner for her efforts.

B. Marketing – Todd Mellema reported his team is in the final stages of testing for a group of website plugins to streamline addition of content by teachers. Todd also reported he would like to start Google Adwords for Pre-School and Kindergarten sooner if funds were available.

C. School Enhancement – Celine Terranova reported they recently received a thank you for the Baptismal gifts donated by the school. Celine explained an opportunity for a representative from St Paul to submit articles for publication the local publication of Kid's World News.

Action: Steve Cole volunteered to coordinate and/or write monthly articles for the balance of the school year.

D. Fund Raising – Greg Lauria reported the school Fun Run/Walk is being targeted for Fall 2011 and Jill Lauria will be working with Principal Salva regarding implementation.

Larry Schaefer brought up the idea of hosting a Spring scrap metal drive whereby the community could drop off scrap metal and the school would benefit from the salvage value. Larry Schaefer and Emily Teed are going to collaborate to determine the viability for Spring 2011.

E. Grants – Sam Ramos has reestablished connection with Diane from GVSU regarding their grants program and expects to have feedback and an action plan by the end of the school year.

F. Technology – no report

G. Policy – The school is required to have a blood born pathogen policy in place. Jeff Potter and Mark Meijer agreed to collaborate to get this in place before year end.

Meeting Adjourned at 8:01PM

Next Regular Meeting: Wednesday, January 19 2011

Regards,

Steve Cole, Secretary

St. Paul the Apostle
School Board

Administrator's Report

December 13, 2010

Wellness Policy...

That was emailed to all board members
Thoughts? Any objections?

Technology...

3rd and 8th grade now have SMART Boards
I've recently received a donation to be used for technology and with all of the other donations I've received and put into the technology fund this year I am able to order six more Smart Boards
Currently in the process of working with SMART Ed Services to finish the rest of the classrooms (SMART Boards...still need 6)
I'm going to suggest that Auction continue to raise funds for technology as I would like for all teachers to have a laptop
We also have an In-Service scheduled w/SMART Boards on Monday, February 21

Uniforms...

I did request uniform catalogs from Land's End and they also sent me swatches for uniform plaid
I've talked to several parents and they've not had any issue w/the plaid as they've been using Dennis Uniform Company...it takes about a week to ten days
If we think we need to pursue the uniform discussion...I would suggest that an Ad Hoc committee be put together w/two or three parents and a teacher to look at whatever the "plaid" issue is and bring some options to a board meeting for further discussion

Budget...

I've been working on the budget
My goal is to make sure the teachers/staff get a raise...so I've been working w/salary figures
I've also created a salary scale which I will use with newly hires as most of our current staff doesn't fit the scale
I'll have more to share in January after I get the December figures and met w/Finance again
The budget needs to be approved in February so I can send out registration in March

ITBS Testing...

This was done in November and parents should all have received their child's scores
Over all St. Paul did well in comparison with the diocese...our students matched or exceeded the Diocese as a whole in most areas
In the areas where we were low, Math Concepts & Computation and Sources of Information, we were only three or four percentage points below

the Diocesan percentage

This is the last time that we will be using this paper/pencil test as we will moving to the MAP test in January

If you recall, the MAP test is web-based and results are available almost immediately

Students will complete all of the testing on the computer

We will test students in grades 3-8 between January 10-27th in the areas of

Math, Reading and Language

With the MAP test we also have the flexibility of testing up to four times a year...this will help teachers better chart progress and evaluate programming

Barb Kopfensteiner and Natalie Jackson are our teacher leaders and they've been instructing the others in how the test will be administered and scored

I will be going to a meeting in February to learn how better to read and use student results

Friends of St. Paul...

They raised \$12,460 in 2010-12-15

This will allow them to give a credit of \$67 to 181 students K-8

Families were notified this week