

St. Paul the Apostle School Board Meeting Minutes

Meeting held: September 21, 2010

www.stpaul-school.org

Present: Lori Salva, Jeff Potter, Dale Manske, Steve Cole, Emily Teed, Celine Terranova, Sam Ramos, Todd Melema, Greg Lauria

Guests: Colleen Cleeves, Erica Emelander, Natalie Jackson

I. Meeting opened with prayer.

II. Agenda reviewed and approved.

III. Presidents Report – Jeff asked the board to review Mrs. Gamsby's request to have her Paws for Cause dog kept in her classroom during school days. A letter requesting permission from parents of each child in third grade was sent home with the understanding if even one parent objected the request would be denied. It was reported by Lori that unanimous approval was given by parents. After discussion and consideration there were no objections from the board.

IV. Principal's Report – Lori Salva

- A. Enrollment** – We currently have 220 students, 181 in K-8 and 39 preschoolers with 18 three year olds and 21 four year olds. An additional aid, Allison Walters has been hired to assist Mrs. Couture for approximately 20 hours per week.
- B. Music** – Colleen Piaza a GRPS Shared Time teacher will be teaching music class this year all day on Monday's and Tuesday morning. She will be in charge of the Christmas program and a letter was sent home confirming there are no conflicts with Ms. Piaza arranging the Christmas program to reflect our Catholic faith and traditions.
- C. Christian Learning Center** – Greg Yoder the teacher consultant on staff with the CLC met with faculty the week of September 13 to go over expectations and discuss the organizations role at St Paul. Teachers were happy to hear they were on track with the classroom methods and strategies. He will be in the building one day per month to meet with staff, students and parents if necessary. Greg will also work closely with Mary Balke to enhance special needs programming.
- D. Innovations in Education** – Principal Salva will be applying for this award in order to bring recognition to our school. Six Categories of recognition include Marketing, Restructuring/Merging schools, Promoting Catholic Identity, Curriculum and Instruction, Technology and Community Involvement. Principal Salva will meet with faculty to discuss but her initial thought is to develop the required 600 word description either in Technology Integration or Community Involvement.
 - 1. Technology Integration – Ms. Lowing will work to develop a program for the use of the iPod Touch in the classroom during the month of October to possibly be used for submission for the award.
 - 2. Community Involvement – Paws with A Cause, as an alternative Principal Salva will work with Mrs. Gamsby to demonstrate how the Paws program will work in the classroom and affect student learning.
- E. Wireless Access** – Principal Salva has been working with Dale Van Voorst and Barb K. to implement wireless with the school network within the school building. The connection will be secure and intended for adult use only.

- F. **Art Prize** – Mrs. Swain planned to attend Art Prize and seek out student friendly exhibits. She was also going to look into securing wrist bands to allow students to utilize public transportations at a discount.
 - G. **Blessing of the Animals** – will take place on Sunday, October 3 at 1pm in the gym.
- V. Teachers Report
- A. Summer Professional Development – several of the teachers participated in professional development opportunities over the summer including: KISD Summer Common Core programs, a text to speech workshop and a 3-day workshop on Brain Gym.
 - B. School Year Professional Development
 - 1. Several staff members renewed or received CPR certification
 - 2. The entire staff attended a full day seminar called “Differentiation” at Holy Spirit
 - 3. The entire staff participated in all day Smart board training
 - C. 97% OF junior high students are participating in safety patrol
 - D. A coaches meeting was held for the Science Olympiad, there are currently 17 coaches.
 - E. Dan O’Rourke is heading the P.A.I.L. project for Haiti, nearly 200 pails were given out and 35 have been returned so far.
- VI. **Committee Reports**
- A. Finance: Dale Manske is working on a three year budget plan and considering a contingency fund to help address potential budget short falls in the future.
 - B. Marketing: Todd Mellema is working on a plan to attract students from Catholic parishes without schools. He is also considering website updates.
 - C. School Enhancement: Celine Terranova and Emily Teed
 - 1. Jeanne Kortz to manage school display case in the Narthex
 - 2. Baptismal program – continuing this program to introduce newly baptized families to our school with a gift bag. Working on gift ideas for older candidates.
 - 3. Emily Teed is working on defining all school volunteer opportunities
 - 4. Parent Ambassador program received 100% positive feedback and will continue
 - D. Fund Raising and Grants: Greg Lauria and Sam Ramos – Greg provided a fund raiser master list
 - E. Technology: Steve Cole – no report
 - F. Jeff Potter is working on comparing our school policies with the Diocesan policies

Meeting Adjourned at 8:20PM

Next Regular Meeting: Tuesday, October 19

Regards,

Steve Cole, Secretary