

August 16, 2011 School Board Minutes

Present at the meeting...Steve Cole, Greg Lauria, Dale Manske, Emily Teed, Larry Schaffer, Bob Mancinelli, Dana Hushak, Lori Salva and Sam Ramos

Guests...Colleen Cleves and Courtney Minnema

Steve opened with a prayer

Principal's Report attached

President's Report...

- discussed the new Governance Model. SPA will have a Board of Directors with Limited Jurisdiction. He talked about finding additional members as only 40% are to be active parents, leaving 60% to be made up of parishioners and community members.
- informed the Board that October 29, 2011m from 9-12:00 there would be an informational session at the Diocese about Governance
- SPAuction was discussed, specifically the fact that no one has come forward to chair. It was again brought up of assigning a class to run the event
- Colleen Cleves mentioned that one school brought in "Nonsense" which is a one woman show, they charged a ticket price and also had a silent auction. She was going to look into the cost of this particular show and see if it was available for February 11, 2012.
- He reminded members the Parent Night is August 29 and Board Members should be in attendance
- Steve introduced Courtney Minnema as the person who will be chairing the Strategic Planning Committee

Courtney explained the process and that we are going to focus our efforts in four areas...

Academic
Catholic Identity
Finance
Marketing/Development

She explained the process and left it open for Board members to take the lead

Finance...Dale explained in more detail the "Rainy Day Fund" and how it is to be used, stating specifically...

- It is not to be accessed until enrollment dips below 210
- Thought it prudent to increase tuition 3% until the rainy day fund is fully funded at \$200,000
- Will not be used to reduce tuition, provide for salary increase, etc., until fully funded

- Can only be accessed as a result of a supermajority (75% affirmative vote) of the School Board, and has Administrative approval of both principal and pastor
- Suggested by Dale that if and when this fund is accessed no more than 25% be used to meet any given school year's budget

Open Discussion

Emily brought up the need for a Parent survey to go out 3x a year. As part of the Enhancement Committee she and Celine would take care of seeing that this is done. She passed out a letter for the Board's approval to be discussed at the next meeting.

Steve also mention moving future board meetings to 6:30 which everyone agreed to. He also mentioned that the meeting in Sept & October will be the 3rd Tuesday, November and December will be the second Tuesday.

Dale Manske called for a motion to adjourn the meeting, Sam Ramos seconded the motion. Meeting Adjourned at 8:00.

Submitted by Lori Salva, who filled in for Celine Terranova

St. Paul the Apostle
School Board

Principal's Report

August 16, 2011

Enrollment...208 students...135 families

New Family Parent Night...was held last night and we had a representative from 19 of our 22 new families here.

New Gym Floor...was put in and is ready for use

New Kindergarten Teacher...was hired to take the place of Mrs. Sabine. Jennifer Abid is a graduate of Aquinas and has been working at Milestones Child Development Center in Rockford where she was responsible for the kindergarten enrichment programming.

SCRIP program...will be having some upgrades. Employees of Great Lakes SCRIP will be working with us to "beef" up our program and get more people involved. They have committed to this relationship for a period of 9-12 months after which they will pull out and we will continue the program with our own people.

We have begun to implement the Infinite Campus program. This is a student management system that will monitor and track attendance, student records and information as well as be a means of communication for our parents. When our students graduate and move to Catholic Central the records can then be sent via Infinite Campus as this is the management program they use. I believe the goal is to have all of the schools on this program.

Teachers will be back full time next week. We will begin the week with an Open House after the 9 and 11:00 Masses, there will be SMART board training, we have a Bloodborne Pathogens in-service scheduled, they will be given training for Infinite Campus and we will end the week at West Catholic for some curriculum development.

